



Workforce Investment Board Duties and Responsibilities

February 9, 2012



Workforce Investment Governance Structure

State Workforce Innovation
Council/Department of
Workforce Development

8 Local Workforce Investment
Boards

Joint Workforce Investment Board

4 Regional Workforce Boards



Workforce Investment Board Duties

The duties of Local Workforce Investment Boards are established within the Workforce Investment Act of 1998 (WIA).

- Develop Local Plan;
 - Consolidate regional plans
- Select OneStop Operators (Regional Operators);
 - Establish protocols and vet selections of Regional Workforce Boards
- Select Youth Service Providers;
 - Establish protocols and vet selections of Regional Workforce Boards
- Identify Eligible Training Providers;
 - Follow state guidelines and policy, and ensure training providers within area are provided an opportunity to be included on eligible training provider list
- Identify Adult and Dislocated Worker Service Providers;
 - Establish guidelines and expectations for regional procurement of Adult and Dislocated Worker Service Providers;
- Develop Budget;
 - Allocate funds to Regional Workforce Boards



Workforce Investment Board Duties (Cont.)

- Program Oversight;
 - Work with DWD to monitor the activities of Regional Workforce Boards, Regional Operators, and Service Providers
- Negotiate Performance Metrics
 - Work with state to establish performance metrics for the Joint Workforce Investment Board area, and work with regions to establish regional performance targets
- Develop Employer Linkages;
 - Serve as advocates to employers of WorkOne services, and develop and implement programs to increase the usage of the WorkOne system by regional employers
- Operation and Management of a Youth Council;
 - Youth Council is mandated by Workforce Investment Act
 - Duties include establishing regional strategies for engaging and providing meaningful education, training, and employment programs for at-risk youth; overseeing the performance of regional contracted youth service providers; and providing input to the JWIB regarding youth workforce development issues

The JWIB completes the majority of these duties through collaboration with, and with the assistance of, the Regional Workforce Boards



Regional Workforce Boards (RWB) Duties

- Four Regional Workforce Areas comprise the Joint Workforce Investment Board Area
- Regional Workforce Boards were established under Indiana Code to assist its workforce investment board with the performance of the duties established by WIA.
- Regional Workforce Boards, following guidance and direction from the JWIB, have the following responsibilities and authorities, as provided by Indiana Code:
 - Develop regional workforce investment annual plan
 - Contract with a Regional Operator (OneStop Operators);
 - Contract with Service Providers (Adult, Dislocated Worker, and Youth)
 - Oversee the operations of the regional WorkOne system;
 - Develop and Oversee Regional Budget; and
 - Develop and maintain partnerships with regional employers and WorkOne Partners.



Duties of JWIB vs. Duties of RWBs

Responsibility	BOS WIB	RWB
Develop Local Plan	X	X
Selection of OneStop Operators	X	X
Selection of Youth Providers	X	X
Identification of Eligible Training Providers	X	
Identification of Adult and Dislocated Worker Providers	X	X
Develop Budget	X	X
Program Oversight	X	X
Negotiation of Local Performance Measures	X	
Employer Linkages	X	X
Operation of Youth Council	X	